

**Paramedic Association of Canada
Association des paramédics du Canada**



Annual General Meeting Minutes

Date: **September 22, 2019**

Time: **13:00 hrs CT**

Location: **Winnipeg MB**

Executive: Dave Deines, Tim Stairs, Pierre Poirier

Chapters Present: APBC, ACP, PSCS, PAM, OPA, CPQ, PANB, PAPEI, PANL

Chapters Absent: RCMS

Parliamentarian: Grant Ross

Administration: Dwayne Forsman

Agenda	TOPIC	DISCUSSION POINTS	DISCUSSION	ACTION
1.	Call to Order	1310 hrs CT	Introductions of meeting attendees	
2.	Approve Agenda	Dave Deines		Motion to accept the report: Moved: APBC 2nd PANB Carried
3.	3rd Call for Nominations for President		No new nominations	
4.	President's Report	Dave Deines	a. Assumed the interim President position in May.	Report for information

5.	Executive Director Report	Pierre Poirier	<ul style="list-style-type: none"> a. Canadian Safety & Security Program & CSA Group & Indigenous Services Canada <ul style="list-style-type: none"> i. Michel Ruest Interchange Agreement renewal ii. JD Heffern Interchange agreement with Indigenous Services Canada iii. Canadian Paramedic Information System iv. Canadian Vehicle & Equipment Standard v. Opioid, Substance use and Addictions Program vi. Fertilizer Canada b. Paramedic Chiefs of Canada <ul style="list-style-type: none"> i. Global Paramedic Leadership Alliance <ul style="list-style-type: none"> i. Mental Health ii. Violence against Paramedics c. Federal Government <ul style="list-style-type: none"> i. Heritage Canada ii. Public Safety Canada iii. Employees Skills Development Canada 	Report for information
6.	Treasurer's Report	Tim Stairs	<ul style="list-style-type: none"> a. Presented the 2018 audited financial report b. Budget c. Membership <ul style="list-style-type: none"> i. 19,524 Chapter members ii. 200 Associate members 	Report for information
7.	Election for President	Grant Ross	Kathy Reid-Soucy Dave Deines	Elected: Dave Deines
8.	Bylaws and Policy Resolutions	Grant Ross	Bylaw Resolution 1-19 (See Attached Bylaw Resolutions)	Motion to accept bylaw resolution 1-19 by: Bylaw Committee 2nd: G Ross CARRIED

			<p>Bylaw Resolution 2-19 (See Attached Bylaw Resolutions)</p>	<p>Motion to accept the bylaw resolution 2-19: by: Bylaw Committee 2nd: G Ross CARRIED</p>
			<p>Bylaw Resolution 3-19 (See Attached Bylaw Resolutions)</p>	<p>Motion to accept the bylaw resolution 3-19: by: Bylaw Committee 2nd: G Ross DEFEATED</p>
			<p>Bylaw Resolution 4-19 (See Attached Bylaw Resolutions)</p>	<p>Motion to accept the bylaw resolution 4-19: by: Bylaw Committee 2nd: G Ross DEFEATED</p>
			<p>Bylaw Resolution 5-19 (See Attached Bylaw Resolutions)</p>	<p>Motion to accept the bylaw resolution 5-19: by: Bylaw Committee 2nd: G Ross CARRIED</p>
			<p>Bylaw Resolution 6-19 (See Attached Bylaw Resolutions)</p>	<p>Motion to accept the bylaw resolution 6-19: by: Bylaw Committee 2nd: G Ross CARRIED</p>

			Policy Resolution 1-19 (See Attached Policy Resolutions)	Motion to accept the bylaw resolution 6-19: by: Bylaw Committee 2nd: G Ross CARRIED
			Policy Resolution 2-19 (See Attached Policy Resolutions)	Motion to accept the bylaw resolution 6-19: by: Bylaw Committee 2nd: G Ross CARRIED
			Policy Resolution 3-19 (See Attached Policy Resolutions)	Motion to accept the bylaw resolution 6-19: by: Bylaw Committee 2nd: G Ross CARRIED
9.	Committee Reports			
		a. Awards Tom Zajac	Successful Awards Gala 4 excellent awards recipients for the Excellence awards 5 recipients of the President’s award Board has supported small changes to the nomination process.	Report for information
		b. PACE Eric Glass	On behalf of Board Chair Becky Donelon a. Did not use a conference planner for PACE 2019. All work undertaken by committee members. b. In addition to the regular conference activities held in 2015 and 2017, PACE 2019 added:	Report for information

			<ul style="list-style-type: none"> i. Coordinated and hosted PAC Research Symposium with attendance in excess of 150 people. No cost to attend. ii. Fitness Competition – novice and expert class with about 50% uptake but very successful in terms of satisfaction and spectator interest. iii. Paramedic Simulation Competition – coordinated by STARS Manitoba base – 50% uptake (two international teams dropped out last minute) – very successful both financially and un terms of competitor feedback. iv. Planned and hosted Excellence in Paramedicine Awards Dinner – 300 attendees – EMS Exemplary Service Medals, competition winners, PAC awards, Folklorama entertainment. <ul style="list-style-type: none"> c. Three preconference courses (LEAP-P, KinderMedic, GEMS) all full attendance. d. Diverse and well received program content. e. Hired Winnipeg based media consultant to coordinate both Manitoba and national exposure to conference and profession. f. Close to 700 registered attendees. g. Forecast net profit for PACE 2019. <p>Presented by Eric Glass, Vice-Chair PACE 2019.</p>	
		<ul style="list-style-type: none"> c. Benevolent & Canadian Paramedic Memorial Foundation Grant Ross 	<ul style="list-style-type: none"> a. Benevolent Report - I am pleased to report that there have been no recognized line of duty deaths since the last AGM. We have yet to see the successful application of the Federal Government's Memorial Grant Program for and EMS related death. As this program includes criteria for suicide related to PTSD/CIS, we will look forward to the ultimate utilization of this grant. As our LODD criteria includes recognition of an event by a regulatory authority overseeing compensation, we will be compelled to recognize situations that meet the Memorial Grant requirements. This is both beneficial and a challenge for the committee. We need to assemble the stakeholder working group discussed at the last AGM and work out 	<p>Report for information</p>

			<p>how we recognize suicide and mental health events with sensitivity and mindfulness towards privacy both moving ahead and retroactively.</p> <p>The Benevolent Fund is managed by the PAC Treasurer. As per his report, the fund is in good shape and we are in a reasonable position to respond to any future events. We have the honor of being the committee that determines LODD status not just for PAC but for the Paramedic Chiefs of Canada as well. As such, it is important that information, even preliminary, is forwarded to the committee as soon as possible. It is the goal of the Benevolent Committee to make a determination and offer assistance to affected families as soon as possible after a line of duty event.</p> <p>Notification of a potential LODD event can be sent directly to me through my email or through the PAC Chief Administrative Officer.</p> <p>b. Canadian Paramedic Memorial Foundation - The last year has been a very good one for the Foundation in terms of political support. Through our inclusion in PAC's Paramedic on the Hill Day and our supported access to SUMMA, we have managed to receive more than 30 letters of support from MPs and active Ministers. I have met with the Commemorations Committee of the Federal Government and the Finance Ministry more than once so far in 2019. The CC is quite excited about our project and very supportive of helping us move ahead. Finance has indicated that we need to renew our budget submission after the Federal Election regardless of which party ends up in power.</p> <p>I would especially like to thank Pierre Poirier for all of the work he has been doing to support our project. I also want to thank Chief Randy Mellow of the PCC for reaching out to politicians and accompanying me on many of my meetings.</p> <p>I also want to thank Tour Paramedic Ride and all of the riders for not only raising funds but broadcasting our message there.</p>	
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10.	Chapter Reports	a. APBC b. ACP c. PSCS d. PAM e. OPA f. CPQ g. PANB h. PAPEI i. PANL		Report for information
11.	New Business	No new business		
12.	Adjournment	1535 hrs CT		Moved to adjourned by: APBC 2nd PAPEI Carried

PAC Bylaw Resolutions - 2019

Bylaw 1 – 19

Whereas: The role of paramedics in the delivery of healthcare has expanded beyond prehospital emergency care,

And Whereas: There is a need to contemporize the language of the bylaws,

Therefore be it resolved: That the wording of Chapters 3 A) and B) be modified to replace the term “prehospital patient care” with “paramedic services”

Bylaw 2 – 19

Whereas: Archaic terms applied paramedic categories and services are falling out of usage,

And Whereas: There is a need to contemporize the language of the bylaws,

Therefore be it resolved: That the wording of Chapter 5.1.2 be modified to replace the term “emergency medical attendants” with “EMR/paramedics”

Bylaw 3 – 19

Whereas: An Educators Chapter has been incorporated into the bylaws,

And Whereas: This chapter should have Board representation,

Therefore be it resolved: That Educators Chapter be added to the wording of Chapter 9.4.1 (Board of Directors composition)

Bylaw 4 – 19

Whereas: An Educators Chapter has been incorporated into the bylaws,

And Whereas: This chapter should have Board representation,

Therefore be it resolved: That Educators Chapter be added to the wording of Chapter 9.4.1 (Board of Directors composition)

Further be it resolved: To add “Educators” to the definition of registered members in Appendix 2

PAC Bylaw Resolutions - 2019

Bylaw 5 – 19

Whereas: The position of Registrar has not traditionally been filled by PAC,

Therefore be it resolved: To remove the Executive Committee position of Registrar from the bylaws,

Further be it resolved: to make consequent amendments to the organizational policy to reflect removal of the Registrar position

Bylaw 6 – 19

Whereas: The position of Chief Administrative Officer is active within the Executive Committee,

Therefore be it resolved: To add the Executive Committee position of Chief Administrative Officer to Chapter 9.5 of the bylaws,

Further be it resolved: to direct the Board to adopt policy language to define the terms of the position of CAO

PAC Policy Resolutions - 2019

Policy 1 – 19

Whereas: The Board of Directors is responsible for establishing good governance practices, primarily through the use of by-laws and policies, to help ensure the long-term stability and viability of the organization.

And Whereas: There is a need for the Association to pursue best practices and excellence in policy and governance that all Paramedics in Canada can be proud of,

Therefore be it resolved: That the Paramedic Association undertake a Comprehensive By-Law Review

Policy 2 – 19

Whereas: The Board of Directors is responsible for establishing good governance practices, primarily through the use of by-laws and policies, to help ensure the long-term stability and viability of the organization.

And Whereas: There is a need for the Association to pursue best practices and excellence in policy and governance that all Paramedics in Canada can be proud of,

Therefore be it resolved: That the Paramedic Association undertake a process of Governance Analysis & Policy Creation

Policy 3 – 19

Whereas: The Board of Directors is responsible for establishing good governance practices, primarily through the use of by-laws and policies, to help ensure the long-term stability and viability of the organization.

And Whereas: There is a need for the Association to pursue best practices and excellence in policy and governance that all Paramedics in Canada can be proud of,

Therefore be it resolved: That the Paramedic Association work to Establish Chapter Agreements